

## TONTOGANY VILLAGE COUNCIL

### MEETING MINUTES FROM: February 18, 2019

Council called to order in regular session at 7:00 p.m. with Mayor Todd Buehrer presiding. Roll call of members: Brenda Mackey, here; John Heckerman, here; Connie Mehring, here; Jamin Roe, absent; Jason Benedict, here; Matthew Shanahan, here. Also present were Village Administrator/Utilities Superintendent/Zoning Inspector/Meter Reader Chad Johnson and Fiscal Officer/Utilities Clerk Ryan Harnishfeger. Minutes from the January 21 meeting were approved as submitted. (The February 4 meeting was cancelled due to the Clerk of Council being ill.)

**FINANCE and CLAIMS:** A spreadsheet of the current invoices was reviewed and approved by members. Councilwoman Mackey made a motion that these bills be allowed and orders drawn for same. Councilwoman Mehring seconded this motion. All were in favor; motion carried. Mayor Buehrer asked if the light across from the baseball field on Tontogany Creek Road was included in the bill from L-B Electric for repairing street lights; the resident there had called and said the street light was out. Councilman Heckerman wasn't sure if they had fixed that light or not. Copies of the January Bank Reconciliation, Fund Status, Revenue Status, and Appropriation Status reports were given to Mayor Buehrer and the Finance Committee to review.

Copies of the January incident report were made available for members to review, but no sheriff's deputy was present at the meeting to discuss the report.

Mayor Buehrer did a first reading, by title only, of Ordinance #899-19, AN ORDINANCE APPROVING, ADOPTING AND ENACTING AMERICAN LEGAL PUBLISHING'S OHIO BASIC CODE, 2019 EDITION, AS THE CODE OF ORDINANCES FOR THE MUNICIPALITY OF TONTOGANY, OHIO, AND DECLARING AN EMERGENCY. Councilman Heckerman made a motion to suspend the rules and declare an emergency for Ordinance #899-19. Councilwoman Mackey seconded this motion. All were in favor; motion carried. Councilman Heckerman made a motion to adopt Ordinance #899-19. Councilwoman Mehring seconded this motion. All were in favor; motion carried.

Fiscal Officer Harnishfeger reported that the office phones are not working properly. There is heavy static that makes it impossible to hear callers or message recordings. He called Frontier, who will send a repair person tomorrow to see what the problem is and get it fixed.

Fiscal Officer Harnishfeger reported that we needed to do a restart on our TMACOG Membership Agreement and payment. The original agreement form was dated in 2018 and the invoice was outdated as well. The agreement was never signed. Mr. Harnishfeger said he contacted TMACOG for an updated Membership Agreement and invoice. He handed the updated agreement to Mayor Buehrer, who signed it and dated it 2/18/19, at this meeting. Mr. Harnishfeger assured members that, tomorrow, he will send to TMACOG the signed agreement, the \$150.00 payment, and a copy of the 12/17/18 minutes in which Council voted to join TMACOG and pay the \$150.00 fee.

Fiscal Officer Harnishfeger asked if members wanted to vote on Josh Heckerman's quote for mowing and grounds maintenance at the hall and parks in 2019. Mayor Buehrer asked if Councilman Shanahan had any comments, since he had requested postponing the vote. Mr. Shanahan answered that he had received information from the fiscal officer, in order to look into the numbers before voting, but he was satisfied and ready to vote. Mr. Harnishfeger went over the quoted prices again: \$30.00 per mow at the hall; \$55.00 per mow at Mehring Park; \$130.0 per mow at Centennial Park; \$375.00 for mulching hall and Mehring Park; \$250.00 for hedge trimming as needed at hall; \$100.00 for small tree trimming as needed at Mehring Park; \$175.00 for small tree trimming as needed at Centennial Park; \$200.00 for fall leaf cleanup as needed at Mehring Park. There was no increase in prices from the previous year. Councilwoman Mackey made a motion to accept Josh Heckerman's quote. Councilman Benedict seconded this motion. All were in favor, except Councilman Heckerman abstained from voting; motion carried.

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Mayor Buehrer thanked everyone for being flexible about canceling the February 4 meeting at the last minute, due to Fiscal Officer Harnishfeger being very ill.

Fiscal Officer Harnishfeger reported that he submitted to Councilman Heckerman a reconciliation report for Staples credit card use in February, with receipts, but a statement from Staples was not received yet, so the statement will have to be matched with the receipts when it comes. He said he may have to change submission of the reconciliation reports to after we actually get a statement each month, since it is fairly meaningless without a statement.

**ZONING:** Zoning Inspector Johnson reported that he received a text from the engineer on the school solar field, asking if there are any permits needed for the solar field. There was nothing he could find, so he told the engineer to just move forward. Mr. Johnson said he also received some OUPS messages about them doing surveys, so they are doing some work on the project. Mayor Buehrer commented that he was in Lexington, Ohio this past weekend. The schools in Lexington did the same thing, except they went with wind power instead of solar. They have three large windmills surrounding the school. They told Mayor Buehrer that, unlike solar, on the weekends they can stop the windmills from turning, so they don't produce unwanted electricity.

**UTILITIES:** Utilities Superintendent Johnson reported that he received a call from the lady in the house across from Rick Crozier's on Friday, during the day. She said there was a line hanging about four feet off of the ground. Mr. Johnson said he called Bowling Green Electric to come and check it out. It was an electric line, so Bowling Green Electric shut her electric off and told Mr. Johnson that she had to repair her electric meter feed from the meter box up to the mast. Mr. Johnson said he called the lady back and told her she needed to call a company to come and fix it or Bowling Green Electric won't turn her electric back on. He told her to call him when it was fixed and he would call Bowling Green Electric to get her hooked back up. Then he received a call from the Superintendent of Electric that the lady called the City and complained that her electric was turned off and she wanted it back on. Mr. Johnson said he never heard back from her.

Mayor Buehrer reported that we had a couple of power outages during the recent ice storm. The first one only took out power to part of the village. The second one took out the whole village. Councilwoman Mackey commented that we are fortunate in that, when power goes out, it is usually only for an hour or two, rather than days.

**STREETS and ALLEYS:** Councilman Heckerman reported that the street lights in question at the previous meeting were fixed. Mayor Buehrer commented that they probably fixed the lights before he received the call about the one on Tontogany Creek Road.

**SIDEWALKS and TREES:** Councilman Heckerman asked if they went under the sidewalk when fixing the sewer. Mayor Buehrer answered that they did not go under it, but cut it out. Then they laid some stone in the place. They will probably come back later and fix the spot. Mayor Buehrer said they thought they had a water break at the elevator the other day. Councilman Heckerman had called and said they didn't have any water. Mayor Buehrer said he was able to call Utilities Superintendent Johnson to check it out. It turned out to be a freezing problem, rather than a break. They got it resolved and got the water going again.

**DRAINS and SEWERS:** Nothing to report.

**CITY HALL and PARKS:** Councilman Shanahan reported that he spoke with the disc golf company. They have our order queued up and ready to ship as soon as we get a check for them. If Mr. Shanahan sends them a picture of the Village check that we are going to send to them, they will go ahead and ship the

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order while the check is in the mail to them. Mayor Buehrer asked if we need to install concrete pads. Mr. Shanahan answered that he included that as part of the original grant request, but, because the basket price went up a little, we need to reevaluate the concrete pads. We may have to go with dirt and mulch in a wooden frame. Mr. Shanahan said he emailed them about getting a custom disc with the Village logo on it. They offered a minimum of fifty discs, which is way more than we need, and the price is too much. We might be able to buy plain discs and have a sticker made to put on them. Fiscal Officer Harnishfeger reminded members that there is extra money appropriated for park supplies, which could be used to supplement the disc golf course grant, if we really want something extra, such as concrete pads. But the grant money must all be used first.

Councilwoman Mackey reminded everyone that we had talked about having some drainage work done at Centennial Park. She said she had signed Morlock's quote for repaving the basketball court, and they told her they would put us on their schedule. She also told Morlock that we were planning to have some drainage work done prior to their work on the court. She asked the mayor if that is something we need to get going on. Mayor Buehrer answered that it is something we need to do, but with the ground being frozen it presents a problem. Water sitting there frozen makes it hard to tell how to do the drainage properly. He and Councilman Shanahan had also talked about drainage in consideration of installing a walking path, probably around the outside perimeter of the park. Councilman Shanahan commented that we also don't want to install disc golf baskets where we eventually would want to put a walking path.

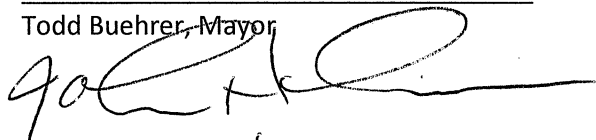
Councilwoman Mackey reported that she met with Gary from Guarantee Carpet Cleaning about a month ago. He gave us a quote for cleaning and waxing the restrooms, kitchen, and utility area for a total of \$261.00. It will take 24 hours to dry, with no walking on it. We had it scheduled to be done, but the fiscal officer became ill and we had to cancel that appointment. We will reschedule it sometime around the end of February or early in March. After a little more discussion, it was decided to schedule the work to be done on a Friday. A councilmember will get a key to let Guarantee in the back door.

Councilman Shanahan reported that he spoke with Dennis Asmus, who rented the hall again and said the kitchen was much better than when he had rented it before and found mouse droppings in some drawers.

Councilman Shanahan reported that the PTO Pancake Breakfast will take place on March 2, from 8-11 a.m., if anyone is interested in coming to that event at the school. It is a big fundraiser that pays for field trips the following year. Mayor Buehrer suggested posting information about the PTO Pancake Breakfast on our website, if we have a spot for community information. Mr. Shanahan also reported that there is a school levy committee that will be out in the neighborhood, probably knocking on doors, promoting the levy that will be on the May ballot.

With nothing further to discuss, Mayor Buehrer declared the meeting adjourned at 7:50 p.m.

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Todd Buehrer, Mayor



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Ryan Harnishfeger, Fiscal Officer

John Heckerman Council Pres.