

TONTOGANY VILLAGE COUNCIL

MEETING MINUTES FROM: November 6, 2017

Council called to order in regular session at 7:00 p.m. with Mayor Todd Buehrer presiding. Roll call of members: Brenda Mackey, here; John Heckerman, here; Connie Mehring, here; Jamin Roe, here; Jason Benedict, here; James Head, absent (funeral). Also present was Village Administrator/Zoning Inspector/Meter Reader Chad Johnson and Fiscal Officer/Utilities Clerk Ryan Harnishfeger. Visitors present: Wood County Sheriff's Deputy Jody Swoap. Minutes from the October 16 meeting were approved as submitted.

Copies of the October incident report were made available for members to review. Mayor Buehrer invited members to address any questions or concerns they may have to Deputy Swoap. Members had no questions for the deputy. Mayor Buehrer reported that we haven't had much going on, except for the incident of the portable restroom at Mehring Park having been burned down, which the Sheriff's Department has solved. Deputy Swoap asked the mayor and members about the upcoming football game on November 10th, between Otsego and Eastwood, if there might be any problems. Mayor Buehrer answered that they will be playing at Lake High School, but we don't usually have any issues with Eastwood. With nothing more to discuss, Mayor Buehrer thanked the deputy and he left the meeting.

FINANCE and CLAIMS: A spreadsheet of the current invoices was reviewed and approved by members. Councilman Roe made a motion that these bills be allowed and orders drawn for same. Councilwoman Mehring seconded this motion. All were in favor; motion carried. Copies of the October Bank Reconciliation, Fund Status, Revenue Status, and Appropriation Status reports were given to Mayor Buehrer and the Finance Committee to review. A copy of the RITA report for September was given to the Finance Committee to review.

Mayor Buehrer did a third reading, by title only, of Resolution #882-17, A RESOLUTION AUTHORIZING THE VILLAGE OF TONTOGANY TO RENEW AN AGREEMENT WITH THE WOOD COUNTY PUBLIC DEFENDER COMMISSION FOR SERVICES TO REPRESENT INDIGENT PERSONS CHARGED ONLY UNDER VILLAGE ORDINANCE FOR THE YEAR 2018. Councilman Heckerman made a motion to adopt Resolution #882-17. Councilman Roe seconded this motion. All were in favor; motion carried.

Mayor Buehrer read a message from the Toledo Metropolitan Area Council of Governments, their partners, and the Great Lakes Restoration Initiative, inviting elected officials to attend a Nutrient Bus Tour. The purpose of the tour is to look, learn, and discuss the nutrient issues and solutions that face our citizens and Lake Erie. The event will take place on Tuesday, November 14, 2017, from 9:00 a.m. to 4:30 p.m., at Ole Zim's, 1387 St. Rte. 590, Gibsonburg, Ohio 43431.

Mayor Buehrer read an invitation from the Wood County Economic Development Commission, to the mayor, council members, and guests, to attend a Holiday Cheer Reception on Thursday, November 30, 2017, from 4:00 p.m. to 6:30 p.m., at the Holiday Inn French Quarter in Perrysburg, Ohio. They will be serving hot and cold hors d'oeuvres; a cash bar will be available. No R.S.V.P is required.

Fiscal Officer Harnishfeger reported that Laurie Limes has decided to cease doing website maintenance for the village. She called him after weeks had gone by without getting web information that he sent her posted. She explained that her computer quit working and needed repairs, and, having discussed the matter with her husband, she decided that it was time for her to quit doing website maintenance for the village, which she had been warning us she was going to do. As a replacement for her, she recommended Mike Moulton, of Moulton & Associates, who does their township website. Mike is familiar with the software Laurie used for Tontogany's website, which is an older program and is not used as much anymore. Mike could pick up where Laurie left off, with no interruption in service. If someone else takes it over who doesn't know the program she used, they would have to redesign our website from scratch. Mr. Harnishfeger read a quote of estimated costs and terms that he received from Moulton & Associates: "Standard service rate is \$80.00 per hour, billed in quarter-hour increments after

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service is performed, with payment terms of 30 days. Moulton & Associates also offers prepaid blocks of 12 hours at a discounted rate of \$800.00, with the stipulation that all prepaid hours must be used within one calendar year and do not roll over." Mr. Harnishfeger recommended closing the partly-used purchase order for Laurie Limes, freeing up the balance of about \$300.00, which should be way more than needed to pay for website maintenance billed by Moulton & Associates for the remainder of 2017. He suggested trying Moulton's services for the rest of this year at the \$80.00 per hour rate (billed at \$20.00 for each 15-minute increment) and see how much time he bills for. After a test run, Council will be better able to make a decision on whether to continue using his services or not, and whether the normal rate will do or if we should opt for the discounted rate. Councilwoman Mackey said she would like to know from Laurie Limes how much time she normally spent doing website maintenance, so we have a better idea of what time Mike should be taking and charging for. Fiscal Officer Harnishfeger responded that he will contact Laurie Limes and ask her for this information. Councilman Roe stated that he liked the idea of starting with Moulton's hourly plan to see how it goes, and he liked that Mr. Moulton can pick right up where we are and not have to reinvent a new website for us. Mr. Harnishfeger reminded members that ICUgro, the company that takes care of our website hosting and domain name, is going to be shutting down sometime in the not-too-distant future, and Laurie Limes recommended switching to GoDaddy as a good company with reasonable prices, when that time comes. Councilman Benedict made a motion to accept the quoted prices from Moulton & Associates to have them do website maintenance, paid for with unused funds freed up by closing the purchase order to Laurie Limes. Councilwoman Mehring seconded this motion. All were in favor; motion carried.

ZONING: Zoning Inspector Johnson said that he had nothing to report, but he asked what was the next step on the request by Jerry Asmus for a zoning change from R-1 to R-2 on his Wall Street properties. Mayor Buehrer answered that Council is scheduled to hold a public hearing at 6:30 p.m. on December 4th to make a decision on the matter. Councilman Roe asked if the Village Planning Commission had held their public hearing on the matter. Mayor Buehrer answered that they had done so. Fiscal Officer Harnishfeger added that, immediately after the Planning Commission held their meeting, he placed a legal ad in the Sentinel-Tribune, informing the public at least 30 days in advance of the Council hearing scheduled for December 4th. Likewise, certified-mail letters were sent to all 7 adjoining property owners, informing them of the Council hearing on December 4th. Councilman Roe asked if any of the adjoining property owners came to the Village Planning Commission hearing. Mayor Buehrer answered that he himself was the only one. Councilman Heckerman asked if Jerry Asmus had paid the zoning application fee for the requested change. Mayor Buehrer and Fiscal Officer Harnishfeger answered that he did pay the fee. Mayor Buehrer commented that the public hearing gives citizens the opportunity to come and make their thoughts known before Council makes a decision on the matter. If they do not come, Council will make the decision with no public input.

UTILITIES: Nothing to report.

STREETS and ALLEYS: Mayor Buehrer reported that the streetlight across from 18684 Tontogany Creek Road is out again. Another light by Mid-Wood on Lincoln Street is cycling on and off. Councilman Heckerman said he will try to get the Christmas tree done soon.

SIDEWALKS and TREES: Mayor Buehrer reported that leaf pickup was done today. There were not many leaves, but they will probably go out again tomorrow to pick up more. Councilman Heckerman reported that a power line in the alley by his office at Mid-Wood has branches on it that should be trimmed.

Councilman Roe asked Fiscal Officer Harnishfeger if he had received any communication from Dave Kuhn of Feller, Finch. Mr. Harnishfeger replied that he had not. Mr. Roe said he will continue to call Mr. Kuhn. Mr. Roe reported that Mayor Buehrer and he went down to look at the ravine by the school to


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brainstorm for ideas on how to fill it in, perhaps by grading the area or maybe by hauling in some dirt. Palmer is scheduled to be in town tomorrow; Mayor Buehrer will ask them to take a look at the spot, give us some guidance, and come up with an estimate. We would like to get it done this fall so it has all winter to settle.

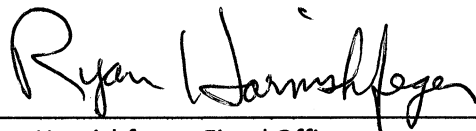
DRAINS and SEWERS: Councilman Roe noted that Chad Hartman has not reported any problems with the drainage in Harley Woods. Mayor Buehrer reported that someone cleaned away the leaves from the drain by the Calvary Methodist Church, which often gets clogged.

CITY HALL and PARKS: Mayor Buehrer asked for suggestions on what day to have the tree lighting this year. Members decided to have it on Saturday, December 2nd, at 7:00 p.m. There was some discussion on who to ask to be the honored guest. Councilman Heckerman suggested John Strickland, which everyone thought would be a good choice. Mr. Heckerman said he would speak to Mr. Strickland about it.

With nothing further to discuss, Mayor Buehrer declared the meeting adjourned at 7:53 p.m.



Todd Buehrer, Mayor



Ryan Harnishfeger, Fiscal Officer