

TONTOGANY VILLAGE COUNCIL

MEETING MINUTES FROM: February 20, 2017

Council called to order in regular session at 7:01 p.m. with Mayor Todd Buehrer presiding. Roll call of members: Brenda Mackey, here; John Heckerman, here; Connie Mehring, here; Jamin Roe, here; Jason Benedict, here; James Head, here. Also present were Village Administrator/Zoning Inspector/Meter Reader Chad Johnson and Fiscal Officer/Utilities Clerk Ryan Harnishfeger. Visitors present: Chad Hartman, resident of Harley Woods subdivision. Minutes from the February 6, 2017 meeting were approved as submitted.

FINANCE and CLAIMS: A spreadsheet of the current invoices was reviewed and approved by members. Mayor Buehrer pointed out 10.25 extra hours of work was submitted by Utilities Superintendent Johnson for work on sump pumps and lead and copper mapping. Councilwoman Mackey inquired if Laurie Limes is continuing to do our website maintenance. Fiscal Officer Harnishfeger replied that Laurie asked if she could continue doing website maintenance, at least through the first quarter of 2017, and she would suggest a replacement when she decides to quit. Mr. Harnishfeger said that he told her he didn't think anyone would have a problem with that. Members voiced no objection. Mr. Harnishfeger reported that there have been some problems over the past month-and-a-half getting our information posted on the website, due to our emails with updates going into Laurie's spam folder and being missed. Councilwoman Mehring made a motion that these bills be allowed and orders drawn for same. Councilman Roe seconded this motion. All were in favor; motion carried. A copy of the January monthly RITA report was given to the Finance Committee to review.

Mayor Buehrer read a memo he received from Village Solicitor Paul Skaff, summarizing Senate Bill 331, new legislation addressing Small Cell Wireless Facilities within municipal rights-of-way, taking effect March 19, 2017. The law sets forth procedures for requests to construct and attach Small Cell Facilities within municipal rights-of-way. The law severely restricts what a municipal corporation can do when it receives an application for the installation of a wireless facility within a municipal right-of-way. The rules do not apply to the electric utility poles owned by a municipality; the rules apply to other poles, light poles, traffic signals, sign poles, or other utility poles located within the municipal corporation. Solicitor Skaff intends to draw up a right-of-way ordinance for the Village before the effective date of the new law, to meet the Village's needs in dealing with this matter.

Fiscal Officer Harnishfeger read a quote from Josh Heckerman Landscaping for lawn mowing and lawn/landscape maintenance in 2017 for the Village of Tontogany: \$30.00 per mow at the town hall; \$55.00 per mow at Mehring Park; \$130.00 per mow at Centennial Park; \$325.00 for mulching at the town hall and Mehring Park (annual service cost will not exceed quote); \$200.00 for hedge trimming at the town hall as needed (annual service cost will not exceed quote); \$100.00 for small tree trimming as needed at Mehring Park (annual service cost will not exceed quote); \$175.00 for small tree trimming as needed at Centennial Park (annual service cost will not exceed quote); \$200.00 fall leaf cleanup at Mehring Park as needed (annual service cost will not exceed quote). Councilwoman Mackey made a motion to accept the quote from Josh Heckerman Landscaping. Councilman Benedict seconded this motion. Councilman Heckerman abstained from voting. All other members were in favor; motion carried.

ZONING: Zoning Inspector Johnson reported collecting a zoning fee of \$100.00 for a new home construction in Harley Woods. JA Doyle Corporation is building a two-story home of about 2,600 square feet for a couple from Weston. They intend to get moving on it quickly and there are a lot of trees to trim out on the lot. Fiscal Officer Harnishfeger reported that the water and electric tap fees have already been paid for that new home.

Councilwoman Mackey reported that the people renting the house on the corner of Crom Street and the alley by the park have a buildup of a lot of trash there and they have been occasionally parking

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vehicles in the edge of Centennial Park, making ruts in the ground. She asked if it might not be a good idea for the Village to contact the property owner about this problem. Mayor Buehrer agreed that it would be a good idea to send a letter to the property owner. He also said he would go there and let the renters know they aren't to park vehicles on the park lawn; there are paved areas at the park if they need to park there. Councilman Heckerman reported a similar problem with people parking at Mehring Park. Mayor Buehrer commented that we need to put a stop to that also, because it is tearing up the lawn. Mayor Buehrer said he would stop in at the office tomorrow and work with Fiscal Officer Harnishfeger on the wording of a letter to the property owner of the Crom Street rental unit.

UTILITIES: Utilities Clerk Harnishfeger reported that he spoke with former Utilities Superintendent Craig Spoore about the question that came up at the last meeting on whether the Village ever charged businesses a commercial rate for water. Mr. Spoore confirmed that businesses like Doc's and the Corner Carryout have always been charged the residential rates. Special Agricultural/Industrial rates were created specifically for Mid-Wood and one other former water customer, due to their use of water for out-of-town purposes.

STREETS and ALLEYS: Mayor Buehrer reported that we still have not fixed the flashers on the stop sign, but may be able to get to that tomorrow.

SIDEWALKS and TREES: Mayor Buehrer asked if we usually plant trees in the spring or the fall. Councilman Roe answered that it is normally in the fall. Councilman Heckerman reported that he has bleached out spots on the maple trees in front of his home, and each spot has a small hole in the middle of it, like a drilled hole. He has noticed this condition for about a year. Mayor Buehrer advised him to call Craig Everett at the OSU Extension Office at the Wood County Park District.

DRAINS and SEWERS: Mayor Buehrer invited Chad Hartman to speak to Council. Mr. Hartman reported that he received three bids from contractors for the culvert work to be done in Harley Woods. He handed the three bids to Mayor Buehrer, who opened each bid and read the bid amounts to members. PHC Inc. submitted a bid of \$21,400.00. Geddis Paving & Excavating Inc. submitted a bid of \$18,750.00. (Mayor Buehrer noticed that the company president's signature was missing on Geddis' bid agreement. Chad Hartman said he would contact Mr. Geddis and have him come and sign the form the following morning.) B. Hill's Excavating, Inc. submitted a bid of \$25,496.00. After some discussion on the matter, Mayor Buehrer told members they could vote now on whose bid to accept, or table the matter until the next meeting on March 6 and vote on it then. Members decided to vote now and get the project moving as quickly as possible. Councilman Heckerman made a motion to accept the bid from Geddis Paving & Excavating Inc., in the amount of \$18,750.00, to do the culvert project in the Harley Woods subdivision. Councilman Roe seconded this motion. All were in favor; motion carried.

Mayor Buehrer and members thanked Mr. Hartman for all of the work he has done on this project. Mayor Buehrer asked Mr. Hartman if they have a plan to keep the street open while working on the culvert. Mr. Hartman assured him that they do. They will only work on half of it at a time and will make sure a lane is kept open for traffic to get in and out. Mayor Buehrer stated that we will need to send a letter to the residents in Harley Woods to let them know that this work will be taking place. Mayor Buehrer asked Councilman Roe if he had contacted Dave Kuhn at Feller, Finch about an inspector for the project. Mr. Roe replied that he spoke with Dave, who told him to just let them know when and how we want to use their services. Mayor Buehrer suggested having Feller, Finch coordinate with the contractor and the Village on when an inspector will be needed. Fiscal Officer Harnishfeger asked Councilman Roe to request a cost estimate for inspector services.

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CITY HALL and PARKS: Councilman Head reported that he called the Wood County Park District today about getting an application for a park grant, but they were closed for Presidents Day. Mayor Buehrer asked if they usually mail those to us. Fiscal Officer Harnishfeger replied that he wasn't sure; we may get a letter or an email. Councilwoman Mackey stated that one thing that is desperately needed is for the court at Centennial Park to be redone, whether we get a grant or not. Mayor Buehrer agreed and pointed out that the contractor we are hiring to work in Harley Woods also does paving. Councilman Heckerman suggested doing a good patch job on the court. Mayor Buehrer commented that a good patch job, two feet wide on each crack, and then sealed, would probably work without having to repave the whole court. Chad Hartman asked if members would like for him to have Geddis take a look at the court while they are here. The mayor and members agreed that that would be a good idea. We will also ask them about paving the bad spot on Tontogany Road.

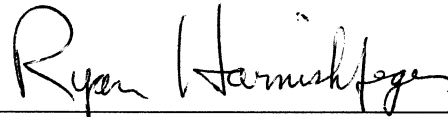
Mayor Buehrer reported having received information from the U.S. Census Bureau regarding the 2020 census and boundary changes. He said it is voluntary and he would look into what their request entails. He also asked Fiscal Officer Harnishfeger if the plumbing issues had been fixed in the hall. Mr. Harnishfeger replied that Downey Plumbing did part of the work on the women's toilet, but they had to buy a part to finish the work, and we are still waiting for them to come back and finish the job.

Councilman Heckerman reported that the lights in town were fixed today. Mayor Buehrer said he saw one at the end of North Street by the railroad tracks cycling this morning at about 4:00 a.m.

With nothing further to discuss, Mayor Buehrer declared the meeting adjourned at 7:58 p.m.



Todd Buehrer, Mayor



Ryan Harnishfeger, Fiscal Officer